

OFFICER DECISION RECORD

For staff restructures, please also complete an RA1 form to update the HR Portal. This is attached at Annex 2.

Decision Ref. No:

2016/3/AdultSubMisRec

Box 1

DIRECTORATE: Adults Health and Wellbeing

DATE: 27/04/16

Contact Name: Helen Conroy

Tel. No.: 01302 734571

Subject Matter: Adult Substance Misuse Recovery System

Box 2

DECISION TAKEN:

To award the adult substance misuse recovery system contract, to a partnership between Rotherham Doncaster and South Humber Foundation Trust (RDASH) and the Alcohol and Drugs Service (ADS) (known as 'Aspire')

Box 3

REASON FOR THE DECISION:

A Public Health procurement strategy had previously been approved by cabinet, and DMBC procurement processes were followed, going out for tender for a whole system, adult integrated substance misuse treatment and recovery system. Three applicants submitted bids which were evaluated against a pre-determined evaluation matrix. A partnership between RDASH and ADS, known as 'Aspire' was the most economically advantageous tender and was awarded the contract.

The contract is for a four year term commencing April 2016 with 1 plus 1 year optional extensions.

Box 4**OPTIONS CONSIDERED & REASONS FOR RECOMMENDED OPTION:**

If other options were considered, please specify and give reasons for recommended option

This option was pursued in accordance with Public Health procurement strategy

Box 5**LEGAL IMPLICATIONS:**

Section 2B of the National Health Service Act 2006 (as amended by Section 12 of the Health and Social Care Act 2012) introduced a new duty on Councils in England to take appropriate steps to improve the health of the people who live in their area.

Section 1 of the Localism Act 2011 gives Councils the power to do anything that individuals may generally do.

An tender was conducted in accordance with the Public Contract Regulations 2015 and the Council Contract Procedure Rules.

A tri-part contract will be entered into with Rotherham Doncaster and South Humber Foundation Trust and the Alcohol and Drugs Service and it will be the responsibility of the report author to manage the service throughout its term in accordance with the Contract.

**Name: Nicky Dobson Signature: _____ Date: 26th May 2016
Signature of Assistant Director of Legal and Democratic Services**

Box 6**FINANCIAL IMPLICATIONS:**

The Public Health function transferred to the council with effect from the 1st April 2013. The council has approved a budget of £25m in respect of Public Health services for 2016/17. Within this £25m, £6.164m has been approved for this substance misuse tender for year 1 financial year 2016/17

The year 2 contract value 2017/18 has been agreed at £5.713m which represents a £0.451m saving and this will help in the 2017/18 budget setting process.

In addition to the approved £25m budget there is carry forward from financial year 2015/16 of £1.035m which will be used to meet any unexpected pressures.

The overall commissioning / contract budget will need to be managed by the Public Health service to ensure that expenditure remains within the funding available.

Name: N Cameron Signature: _____ Date: _16.5.16
Signature of Assistant Director of Finance & Performance
(or representative)

Box 7
HUMAN RESOURCE IMPLICATIONS:

Human Resources have been involved throughout this process, there were 4 affected members of staff who were consulted with in line with TUPE Regulations and the Council's current Management of Staff Transfers policy.

Prior to transfer all four members of staff successfully secured temporary contracts with the Council. Rdash and ADS were informed that there would not be any staff transferring over.

Name: Paula Monk Signature: *P Monk* Date: 23/05/16
Signature of Assistant Director of Human Resources and Communications (or representative)

Box 8
PROCUREMENT IMPLICATIONS:

A fully compliant tender process has taken place and this meets the CPR requirements.

Name: Andy Perrins Signature: By email Date: 25th May 2016
Signature of Assistant Director of Finance & Performance
(or representative)

Box 9

ICT IMPLICATIONS:

None

Name: _____ Signature: _____ Date: _____

Signature of Assistant Director of Customer Services and ICT
(or representative)

Box 10

ASSET IMPLICATIONS:

Any requirements for accommodation/workstations to support a contract should be directed to the Assets Transformation team in the first instance in order that such needs can be provided for in line with the Council's Asset Transformation programme

At the present time ADS/Rdash are currently occupying the Hallgate Centre on a short term licence from 01/04/16 to 30/09/16, this position is to be reviewed at the end of September in line with Assets Board instruction (dated 4 May 2016). Where DMBC premises are occupied by an external party an appropriate lease will need to be entered to protect the council's position.

Name: Sarah Fish Signature: by email Date: 31/05/16

Signature of Assistant Director of Trading Services and Assets
(or representative)

Box 11

RISK IMPLICATIONS:

To be completed by the report author

The procurement was a planned strategic approach to managing a reducing Public Health budget allocation up to 2019/20 and enabled the successful award to make financial savings to the council.

(Explain the impact of not taking this decision and in the case of capital schemes, any risks associated with the delivery of the project)

Box 12

EQUALITY IMPLICATIONS:

To be completed by the report author

A due regard statement was completed following consultation with service

users.

Name: Helen Conroy Signature: Helen Conroy Date: 27/04/16
(Report author)

**Box 13
CONSULTATION**

Officers

(In addition to Finance, Legal and Human Resource implications and Procurement implications where necessary, please list below any other teams consulted on this decision, together with their comments)

The substance misuse market sector was consulted at a soft market development day, on the appropriateness of tendering for an integrated whole system model, and feedback was that this model was acceptable and preferable to the market sector.

Service users and professionals were consulted formally at a number of events during 2014/15 and 2015/16 on the acceptability of a whole system recovery focussed model and feedback was that an ambitious recovery focussed model was the preferred approach.

Members

Under the Scheme of delegation, officers are responsible for day to day operational matters as well as implementing decisions that have been taken by Council, Cabinet, Committee or individual Cabinet members. Further consultation with Members is not ordinarily required. However, where an ODR relates to a matter which has significant policy, service or operational implications or is known to be politically sensitive, the officer shall first consult with the appropriate Cabinet Member before exercising the delegated powers. In appropriate cases, officers will also need to consult with the Chair of Council, Committee Chairs or the Chair of an Overview and Scrutiny Panel as required. Officers shall also ensure that local Members are kept informed of matters affecting their Wards.

Please list any comments from Members below:

Box 14
INFORMATION NOT FOR PUBLICATION:

N/A

Name: _____ Signature: _____ Date: _____
Signature of FOI Lead Officer for service area where ODR originates

Box 15

Signed: **Rupert Suckling** Date: **7th June 2016**
Director/Assistant Director

Signed: _____ Date: _____
Additional Signature of Chief Financial Officer or nominated representative for Capital decisions.

Signed: _____ Date: _____
Signature of Mayor or relevant Cabinet Member consulted on the above decision (if required).

- **This decision can be implemented immediately unless it relates to a Capital Scheme that requires the approval of Cabinet. All Cabinet decisions are subject to call in.**
- **A record of this decision should be kept by the relevant Director's PA for accountability and published on the Council's website.**
- **A copy of this decision should be sent to the originating Directorate's FOI Lead Officer to consider 'information not for publication' prior to being published on the Council's website.**
- **A PDF copy of the signed decision record should be e-mailed to the LA Democratic Services mailbox**